Chung Yuan Christian University, College of Humanities and Education, Regulations on Teacher Evaluations

Article 1

These regulations are established based on Article 4 of the Teacher Evaluation Guidelines of Chung Yuan Christian University.

Article 2

Full-time faculty members of this college shall undergo evaluations relating to their teaching, research, and service (including counseling), but visiting professors and short-term contracted teachers are not subject to this requirement.

There are separate evaluations for teachers considered to be "New Faculty" or "General Faculty".

New faculty refers to those who have been at the school for less than three years, while general faculty refers to those who have been at the school for three years or more.

New Faculty evaluations are conducted according to the separate "Regulations for Renewal and Evaluation of New Faculty" established by this college.

Article 3

The evaluation items for teachers in this college include teaching, research, and service (including counseling), with a total score of 100 points. Teachers must achieve a score of 70 points or higher to pass the evaluation. The proportion of each evaluation item is as follows: teaching 30%-55%, research 30%-55%, and service (including counseling) 15%-40%. The weight distribution may be chosen by the evaluated teachers, as long as it stays within the specified range, but the total distribution of the three items must equal 100%.
For teachers who primarily hold administrative positions in accordance with Article 15 of the University Teacher Evaluation Guidelines, the proportions are: teaching 10%-30%, research 10%-30%, and service (including counseling) 60%-80%, with the total still equaling 100%.

Teachers in the Language Center and General Education Center, who are responsible for teaching, may choose a distribution of evaluation items after approval by the school-level Faculty Evaluation Committee, with the proportions as follows: teaching 60%-80%, research 10%-30%, and service (including counseling) 10%-30%, maintaining a total of 100%.

Article 4
Teachers who do not pass the evaluation shall receive guidance and undergo a re-evaluation in the following academic year. If the re-evaluation is still not passed, a second re-evaluation will be conducted in the next academic year. If the teacher fails the second re-evaluation, the case shall be submitted to the respective Faculty Evaluation Committees for deliberation, and the teacher may not be reappointed.

Article 5
The evaluation for teaching is divided into basic items worth 50 points and development items worth 50 points, with a total score of 100 points. If the basic items do not reach 40 points, the scores from the development items cannot contribute additional points.

1. Basic Items:
   a. Teach the number of hours specified by the school (excluding reductions in teaching hours). For each hour less than the required amount, 2 points will be deducted.

   b. Course syllabi for each semester must be posted online and marked as completed by the department's curriculum committee. If a syllabus is not posted online, 2 points will be deducted; if evaluated as incomplete by the curriculum committee, 2 points will be

deducted. These deductions apply to *each course* in which a syllabus is not posted or is marked as incomplete.

c. Each semester, teachers must set aside at least 3 hours per week for student consultation. If not completed, 2 points will be deducted each semester this requirement is not met.

d. Each semester, the teaching evaluation score for each course must be above 3.5. A course ranking in the bottom 10% at the college and scoring below 3.5 will cause a deduction of 2 points.

e. Teachers whose evaluation score for any course is below 3.5 must review their teaching evaluation feedback, teaching innovations, material development, class management, etc., and submit a report with recommendations on how they plan to improve. Failure to submit the report will result in a deduction of 4 points each semester.

Teachers who do not cooperate with the teaching policies or relevant regulations of their department or college may have points deducted at the discretion of the evaluation committee, with a maximum deduction of 10 points from the basic score.

2. Development Items: Development items are divided into quantitative and qualitative items. The maximum total score for quantitative items is 35 points, while the maximum total score for qualitative items is 15 points, as detailed below:

a. Quantitative Items:

1. If the teaching evaluation score ranks in the top 45%–75% of the college (including required and elective courses), 0.5 points will be added per course; in the top 15%–45%, 1 point will be added per course; in the top 15%, 1.5 points will be added per course.
2. If the course syllabus is rated as excellent by the department's curriculum committee, 1 point will be added per course. If the material is posted online (i-learning platform) and rated as A, 1 point will be added per course.
3. For English professional courses, if the teaching evaluation is certified as 'excellent', 2 points will be added; if 'good', 1 point will be added; if 'acceptable', 0.5 points will be added.
    a. The maximum total score for items (1), (2), and (3) is 20 points.
4. Each semester, if the use of the i-learning platform for course interaction is rated in the top 20%, 1 point will be added per course.
5. Other effective course interactions conducted in innovative ways will be reviewed by the college's Faculty Evaluation Committee, which will assign appropriate scores.
6. Teachers who have been selected as university-level Excellent Teachers within the past three years will receive 10 points each time; those selected as university-level Distinguished Teachers will receive 20 points each time.

7. Awards received from credible external teaching organizations, as recognized by the college's Faculty Evaluation Committee, will receive appropriate scores, with a maximum of 20 points for all external awards combined.

8. Participation in government-promoted educational improvement plans, such as the Ministry of Education's Technology Education Improvement Program or Higher Education Sprout Project, will grant 15 points to the project leader (including executive director), 8 points to co-leaders, and 2 points to advisory teachersfor the Higher Education Sprout Project. Each project receiving various teaching resources and material production subsidies from the university and being rated as excellent, will receive 3 points.

9. Other successful efforts to secure external resources will be reviewed by the college's Faculty Evaluation Committee, which will assign appropriate scores.

10. Participation in the "National University Teacher Professional Certification Program" and passing each stage of course certification is worth 2 points each semester.

11. Executing interdisciplinary programs or employment programs at the university will earn 10 points per academic year. Supporting special teaching initiatives (such as professional courses taught in English, service learning courses, internship courses, summer courses, innovation courses, and professional ethics courses; courses taught in English for non-major departments are not included) will earn 2 points per semester per class. Offering asynchronous and remote teaching courses or MOOC courses will earn 5 points per semester per subject. Obtaining certification from the Ministry of Education for remote teaching courses and opening them will earn 10 points per semester per subject. The maximum score for this section is 15 points.

12. Other outcomes related to participating in school policy-driven courses will be reviewed by the college's Faculty Evaluation Committee, which will assign appropriate scores.

13. Publishing or writing translated textbooks or sets of teaching materials or educational software as the main contributor will earn 15 points per volume/set; for reprints or partial contributions, 5 points will be added.

14. Other outcomes related to innovative teaching materials will be reviewed by the college's Faculty Evaluation Committee, which will assign appropriate scores.

15. Course innovation: Establishing innovative courses such as Problem-Based Learning (PBL), micro-courses, or deep bowl courses will earn 5 points per semester per subject. Teaching method innovation: Using flipped classrooms, digital technology, or Activity Facilitated Learning (AFL) methods will also earn 5 points per semester per subject. The maximum score for this section is 15 points.

16. Other teaching outcomes related to improving teaching quality or implementing teaching policies within the college must be substantial, planned, continuous, and supported by record. These will be evaluated by the college's Faculty Evaluation Committee. The maximum score for this section is 15 points.

    i. Teachers recognized as Excellent Teachers within their department (up to 2 per department per year) will receive 5 points each time.

ii. Achieving specific outcomes through individual or group counseling to enhance student motivation and learning outcomes will earn 2 points per case.

iii. Planning and executing off-campus teaching (field teaching) for the department, accumulating more than 5 days in a semester, will earn 3 to 5 points each semester based on the situation.

iv. Other positive teaching outcomes.

b. Qualitative Items: Other specific teaching-related matters, both within and outside the university, may be listed by teachers for evaluation by the college-level Faculty Evaluation Committee.

Article 6

The evaluation for research is divided into basic items worth 50 points and development items worth 50 points, with a total score of 100 points.

1. Basic Items: Teachers who meet at least one of the following criteria within the past three years will receive a basic score of 40 points; those who meet two or more criteria will receive a basic score of 50 points:

a. Published various academic or creative works according to the university's reward regulations for research or creative achievements.

b. Served as a co-host or higher for two external project grants or one project from the National Science and Technology Council or the Ministry of Education's teaching practice research projects.

c. Attend two domestic academic conferences or one international academic conference, and be invited to give a speech, serve as a host, be part of a panel, or present a paper.

d. The college may set specific criteria based on academic disciplines (only one such item may be counted). Examples include:

i. Signing a contract with a publisher to write an academic book.

ii. Applying for two research projects from the National Science and Technology Council or the Ministry of Education.

iii. Performing twice at venues with a review system at the regional level or above.

iv. Publishing two papers in peer-reviewed academic journals, domestically or internationally.

2. Development Items: Development items are divided into quantitative and qualitative items. The maximum total score for quantitative items is 35 points, while the maximum total score for qualitative items is 15 points, as follows:

a. Quantitative Items:

i. Receiving a national award will add 40 points each time. Being recognized as outstanding research at the university will add 30 points each time. Being recognized under the university's flexible salary program will add 20 points each time.

ii. Leading a research project from the National Science and Technology Council or the Ministry of Education is worth 10 points per project. Other research projects or industry-academia cooperation is worth 8 points per, co-leading research projects or industry-academia cooperation is worth 5 points per, and co-hosting research projects or industry-academia cooperation is worth 2 points per project.

iii. Publishing peer-reviewed papers in academic journals or conferences:

1. SSCI, A&HCI papers are worth 20 points each.
2. Papers in SCI, TSSCI, THCI core journals or academic papers ranked as first-level journals by the National Science and Technology Council are worth 16 points each.
3. Papers in EI, THCI journals are worth 12 points each.
4. Papers in domestic and international peer-reviewed academic journals are worth 10 points each.
5. Papers presented at domestic and international peer-reviewed academic conferences are worth 8 points each.
6. If the teacher is not the primary author, each score will be reduced by 2 points.

iv. Publishing academic books will add 20 points per volume; for reprints or partial contributions, 10 points per volume. If not the primary author, 2 points will be deducted per volume.

v. Results or technical reports from industry-academia cooperation are worth 5 points each.

vi. Each patent obtained will add 15 points.

vii. Creative design works or performances: international exhibitions are worth 20 points each; national exhibitions are worth 16 points each; county/city exhibitions are worth 10 points each; and university exhibitions are worth 5 points each.

viii. For supervising one master's (or specialized) student's thesis, 2 points will be added; for supervising one doctoral student's thesis, 4 points will be added; points will be awarded only after the student graduates. The maximum score for this item is 10 points.

ix. Reviewing academic works or projects: for promotion papers, 5 points each; for teacher qualification theses, 3 points each; for books, 3 points each; for journal papers, 3 points each; for academic conference papers, 2 points each; and for reviewing central government or external academic institution research projects, 3 points each (2 points for local level). The maximum score for this item is 10 points.

      x.   Special presentations at academic conferences will add 3 points; for international academic symposiums, keynote speakers will earn 15 points each; panel participants will earn 3 points each; hosts will earn 2 points each. The maximum score for this item is 15 points.

      xi.   Other research-related works, creations, or awards will be evaluated by the college-level Faculty Evaluation Committee. The maximum score for this item is 15 points.

b. Qualitative Items: Other specific research-related matters will be listed by teachers for evaluation by the college-level Faculty Evaluation Committee.

Article 7

The evaluation of service (including counseling) is divided into basic items worth 50 points and development items worth 50 points, with a total score of 100 points.

1. Basic Items: Teachers who meet at least one of the following criteria within the past three years will receive a basic score of 50 points:

a. Serve as a homeroom teacher for four semesters or more and attend at least one homeroom meeting per semester (including those who apply for leave according to university procedures). Additionally, the online evaluation completion rate must be 40% or higher, and the evaluation score must be in the top 80% of the university.

b. Serve as a career mentor for two years or more, with a passing evaluation score (70 points or higher).

c. Show care and provide counseling to students and participate in four or more counseling skill workshops (including homeroom meetings and career mentor meetings).

d. Serve as a coach for a sports team in the physical education department and participate in national competitions at least twice.

e. Guide students in projects and participate in national or international competitions at least twice.

If teachers do not participate in important service and counseling matters, meetings, and activities of the department or college, the evaluation committee may decide to deduct points based on actual circumstances, with a maximum deduction of 30 points from the basic score.

2. Development Items: Development items are divided into quantitative and qualitative items. The maximum total score for quantitative items is 35 points, while the maximum total score for qualitative items is 15 points, as follows:

a. Quantitative Items:

i. Being selected as an excellent mentor (5 points for department-level excellence, an additional 5 points for college-level excellence, and an additional 10 points for university-level excellence).

ii. Serving as a freshman mentor and achieving a 100% score in the "Caring for Freshmen's First Mile Program" by completing the "New Student Initial Report" within the specified deadline (excluding international students) is worth 5 points.

iii. Filling out online interaction notes and achieving an evaluation completion rate of 60% or higher, with scores in the top 50% of the college (4 points per semester).

iv. Receiving an excellent evaluation as a career mentor (3 points per academic year) or mentoring students and filling out online meeting records (2 points if there are more than 8 records per semester).

v. Serving as a counseling teacher for various student groups, program leaders, club advisors, volunteer mentors, or sports team leaders (1 point per item per semester).

vi. Providing guidance or leading students in service work with concrete advice, or leading a class in general education activities or promoting student internships with concrete advice (1 point per item per semester, with an additional 5 points for receiving the Holistic Care Award).

vii. Serving as a convener, executive secretary, or committee member for various school committees (1 point per item per academic year).

viii. Planning or organizing large events or seminars (2 points for each internal event; 5 points for intercollegiate events; 10 points for international events).

ix. Collaborating with the admissions office to carry out various recruitment activities or serving as an admissions committee member for departments or programs (1 point per item per academic year).

x. Guiding or participating in various competitions that win awards (1 point for internal competitions; 4 points for intercollegiate competitions; 10 points for international competitions).

b. Qualitative Items: Other specific service (including counseling) related matters inside and outside the university will be listed by teachers for evaluation by the college-level Faculty Evaluation Committee (e.g., serving as a committee member, supervisor, or director for government agencies, non-profit organizations, or academic organizations).

Article 8
Teachers with an evaluation score below 75 points should receive assistance for improvement from the college.

Article 9
Matters not covered by these regulations shall be resolved by the college affairs meeting in accordance with relevant university regulations.

Article 10

These regulations shall take effect after being approved by the college affairs meeting and subsequently reviewed and approved by the university's Teacher Evaluation Committee.

College of Humanities and Education _____ Academic Year General Faculty Evaluation Score Sheet

(*Faculty evaluation data for this academic year should be based on information from the ___ academic year to the ___ academic year.*)

Evaluated Faculty Member's Department:_____

Name of Evaluated Faculty Member:_____

I. Teaching Evaluation Criteria

(*Basic Criteria: 50 points, Development Criteria: 50 points. If the Basic Criteria score is below 40 points, no points may be added for the Development Criteria.*)

(A) Faculty who meet the following Basic Criteria are awarded 50 points for the Basic Criteria. The scoring standards are as follows:						
Item	**Attachment Number**	**Scoring Explanation**	**Self-Assessment Score**		**Data Review**	**Reviewed Score**
			Deductions	**Points Awarded**		
1. Each faculty member must meet the required teaching hours according to school regulations (excluding any reduced teaching load).		If the required hours are not met, 2 points will be deducted per hour below the requirement per semester.				
2. Each semester's course syllabus must be uploaded online and evaluated as complete by the department's curriculum committee.		If the syllabus is not uploaded, a deduction of 2 points per course applies; if evaluated as incomplete by the committee, 2 points per course will be deducted.				
3. During each semester's class period, at least 3 hours per week should be scheduled for student consultations.		If no consultation time is set or followed, a deduction of 2 points per semester will apply.				
4.Teaching evaluation scores for each course must be above 3.5 per semester.		If a score falls within the bottom 10% of the college and is below 3.5, a deduction of 2 points				

		per course applies.				
5. If any course's teaching evaluation score is below 3.5, the faculty member should review the evaluation feedback, teaching innovations, course material development, classroom management, etc., and submit a report suggesting improvements.		Failure to submit this report will result in a 4-point deduction per semester.				

※ If faculty do not comply with departmental, college, or university teaching policies or relevant regulations, the Faculty Evaluation Committee may assign additional deductions based on the actual situation, with a maximum deduction of 10 points from the Basic Score.

(B) Development Criteria are divided into Quantitative and Qualitative Items, with a maximum score of 35 points for Quantitative Items and 15 points for Qualitative Items. Development points will not be added if the Basic Criteria score is below 40. The scoring standards are as follows:

Quantitative Project	Attachment Number	Scoring Explanation	Self-Assessment Score	Data Review	Reviewed Score
High Quality of Teaching		For teaching evaluation scores within the top 45%-75% of the entire department (categorized by required and elective courses), an additional 0.5 points are awarded per course. For scores within the top 15%-45%, 1 additional point is awarded per course. For scores in the top 15%, an additional 1.5 points are awarded per course.	A maximum of 20 points can be awarded for this item.		
High Quality of Teaching		For each course syllabus rated as "Excellent" by the department's curriculum committee each semester, an additional 1 point is awarded per course. For course materials uploaded to the i-Learning platform and rated as "Grade A," an additional 1 point is also awarded per course.			
High Quality of Teaching		For English-taught professional courses, an additional 2 points are			

		awarded for a rating of "Excellent," 1 point for a rating of "Good," and 0.5 points for a rating of "Satisfactory."			
Course Engagement and Interaction		For each course using the i-Learning platform to engage with students each semester, an additional 1 point is awarded if its effectiveness is rated within the top 20% of courses.			
Teaching Awards and Honors		For those who have received the university-level "Outstanding Teaching Award" within the past three years, an additional 10 points are awarded each time. For those who have received the university-level "Exceptional Teaching Award," an additional 20 points are awarded each time.			
Teaching Resource Contribution		For executing government-promoted educational improvement projects, such as the Ministry of Education's Science and Technology Education Improvement Plan or the Higher Education Deepening Plan, the following points are awarded: Project leaders (including executive directors): 15 points Co-leaders or collaborative leaders (including sub-project or program leaders): 8 points Advisors for the Higher Education Deepening Plan: 2 points Additionally, for receiving various teaching resources and materials production subsidies from the university, and completing the project with an "Excellent" evaluation, 3 points are awarded per project.			
Teacher Professional Development		For participating in the "National University Teachers' Professional Teaching Certification Program" and passing the certification at each stage, an additional 2 points are awarded for that semester.			
Participation in Policy Courses		For executing the university's interdisciplinary programs and employment-oriented programs as a project leader, an additional 10 points are awarded per academic year. For supporting special teaching initiatives promoted by the university (such as professional courses in English, service-learning courses, internship courses, summer courses, three-creation courses, professional ethics courses, and special courses, excluding foreign language courses in external department programs), an additional 2 points are awarded per class per semester. For offering asynchronous and distance learning courses or Massive Open Online			

		Courses (MOOCs), an additional 5 points are awarded per course per semester. For offering distance learning courses accredited by the Ministry of Education, an additional 10 points are awarded per course per semester. A maximum of 15 points can be awarded for this item.			
Curriculum and Teaching Material Innovation and Development		For publishing, editing, translating textbooks or sets of teaching materials, or developing teaching software, the following points are awarded: • 15 points if primary author • 5 points for reprints or partial contributions			
Teaching Innovation		Course Innovation: For offering Problem-Based Learning (PBL), Project-Based Learning (PBL), micro-courses, or deep bowl courses, an additional 5 points are awarded per course each semester. Teaching Method Innovation: For using innovative teaching methods such as flipped classrooms, digital technology, or Activity Facilitated Learning (AFL), an additional 5 points are awarded per course each semester.	A maximum of 15 points can be awarded for this item.		
Departmental and Faculty Teaching Participation		Other teaching evaluation items related to the improvement of teaching quality in the college or the implementation of college teaching policies must be substantively linked to teaching outcomes, and should be planned, sustained, and supported by evidence or records of activities. These will be determined by the college's Faculty Evaluation Committee. A maximum of 15 points can be awarded for this item.			
Course Management and Interaction		The effectiveness of course interactions managed through innovative methods, etc., will be reviewed by the college's Faculty Evaluation Committee, which will assign appropriate scores based on the assessment.			
Contribution to Teaching Resources		The effectiveness of securing external resources will be reviewed by the college's Faculty Evaluation Committee, which will assign appropriate scores based on the assessment.			

		The effectiveness of participating in university policy-driven courses will be reviewed by the college's Faculty Evaluation Committee, which will assign appropriate scores based on the assessment.			
Participation in Policy Courses					
Innovation and Development of Teaching Materials		The effectiveness of innovations in teaching materials will be reviewed by the college's Faculty Evaluation Committee, which will assign appropriate scores based on the assessment.			
Qualitative Items	**Attachment Number**	**Scoring Explanation**	**Self-Assessment Score**	**Data Review**	**Reviewed Score**
Other teaching-related matters, both within and outside the university, that have concrete evidence or facts will be reviewed and assessed accordingly.		The evaluation will be conducted by the college's Faculty Evaluation Committee, which will assess and determine the appropriate scores or outcomes based on the criteria and evidence provided.			

Item	Self-Assessment Score	Reviewed Score
Basic Items Subtotal (Maximum 50 points)	**points**	**points**
Development Items Subtotal (Maximum 50 points)	**points**	**points**
Total Teaching Evaluation Score	**points**	**points**
Teaching Evaluation Self-Selection Proportion	**%**	**%**
Teaching Evaluation Score (Total Score × Self-Selection Proportion)	**points**	**points**

II. Research Evaluation Items

Basic Items: 50 points; Development Items: 50 points; Total Score 100 points.

Papers and patents are counted based on the year of publication, while project proposals are counted according to the academic year in which the project begins.

(A) If the teacher has met one of the following criteria within the past three years, they will receive a basic score of 40 points. If they have met two or more criteria, they will receive a basic score of 50 points. The scoring standards are as follows:

Item	Attachment Number	Meets Criteria (Check)	Self-Assessment Score	Document Review	Review Score
1. Publish various academic or creative achievements once, according to the university's research or creative achievement reward guidelines.					
2. Serve as a co-project leader (or higher) for 2 external funded projects, or 1 National Science and Technology Council (formerly NSC) research project, or 1 Ministry of Education Teaching Practice Research project.					
3. Attend 2 academic conferences or 1 international academic conference, and be invited to give a speech, serve as a session chair, be a panelist, or present a paper.					
4. The college may establish specific items based on the characteristics of the academic field (only one item can be counted). 4-1. Sign a contract with a publisher to write an academic book. 4-2. Apply for 2 research projects from the National Science and Technology Council (formerly NSC) or the Ministry of Education, etc.					

4-3. Perform twice at regional or higher-level performance venues with a review system in place.					
4-4. Publish two papers in academic journals with a review system, either domestically or internationally.					

(B) Development items are divided into quantitative items and qualitative items. The total score for each quantitative item is capped at 35 points, and the total score for qualitative items is capped at 15 points. The scoring details are as follows:

Quantitative Items	Attachment Number	Scoring Method	Self-Assessment Score	Document Review	Review Score
1-1. Recipient of a National Award		40 points per instance			
1-2. Selected as an Outstanding Researcher at the university		30 points per instance			
1-3. Selected as a recipient of the university's Flexible Research Salary		20 points per instance			
2-1. Lead researcher for a National Science and Technology Council (formerly NSC) research project		10 points per project			
2-2. Lead researcher for a non-National Science and Technology Council (formerly NSC) research project, an industry-academic collaboration, or a Ministry of Education Teaching Practice Research project		8 points per item			
2-3.Co-lead researcher for a research project or industry-academic		5 points per item			

collaboration					
2-4. Assistant co-lead researcher for a research project or industry-academic collaboration		2 points per project			
3. Publish papers in peer-reviewed academic journals or conference proceedings.		**If not the first author or corresponding author, 2 points will be deducted from each item below.**			
3-1. Publish in SSCI or A&HCI journals		20 points per paper			
3-2. Publish academic papers in SCI, TSSCI, or THCI core journals, or in National Science and Technology Council (formerly NSC) recognized academic journals, or in Tier 1 journals as per the National Science and Technology Council's journal ranking by discipline		16 points per paper			
3-3. Publish papers in EI or THCI journals		12 points per paper			
3-4. Publish papers in other domestic or international peer-reviewed academic journals		10 points per paper			
3-5. Present at domestic or international		8 points per paper			

peer-reviewed academic conferences					
4. Academic Books		If the book is co-authored by two or more authors, 2 points will be deducted per book.			
4-1. Publish an academic book		20 points per book			
4-2. Reprint or publish part of an academic book		10 points per reprint or partial book			
5. Achievements or technical reports from industry-academia collaboration		5 points per paper			
6. Obtain a patent		15 points per achievement or technical report			
7.Creative design works or performances		---			
7-1. International-level performance		20 points per performance			
7-2. National-level performance		16 points per performance			
7-3. County or city-level performance		10 points per performance			
7-4. University-level performance		5 points per performance			
8.Guiding Graduate Students		Points can be awarded only when the student graduates. The maximum score for this item is 10 points.			
8-1. Guiding Master's (or		2 points per Master's (or			

professional) students' theses at the university		professional) student			
8-2. Guiding Doctoral students' theses		4 points per Doctoral student			
9.Review academic works or projects		**This item can add up to a maximum of 10 points.**			
9-1. Promotion Papers		5 points per article			
9-2. Teacher Qualification Theses		3 points per article			
9-3. Books		3 points per book			
9-4. Journal Articles		3 points per article			
9-5. Academic Conference Papers		3 points per article			
9-6. Review of Research Projects by Central Government or External Academic Institutions		3 points per project			
9-7. Review of Research Projects by Local Government or External Academic Institutions		2 points per project			
10. Academic Lectures		**This item can add up to a maximum of 15 points.**			
10-1. Special Lectures at Academic Conferences		Each session adds 3 points			
10-2. Serving as a Keynote Speaker at an International Academic Conference		Each session adds 15 points			

	Attachment	Scoring Method	Self-Evaluation Score	Data Review	Review Score
10-3. Serving as a Discussant at an International Academic Conference		Each session adds 3 points			
10-4. Serving as a Moderator at an International Academic Conference		Each session adds 2 points			

11. Other research-related works, creations, or research awards; please provide a brief description: (1)_____ (2)_____ (3)_____		Evaluated by the College-Level Faculty Evaluation Committee, this item can add up to a maximum of 15 points.			
Qualitative Items	**Attachment Number**	**Scoring Method**	**Self-Evaluation Score**	**Data Review**	**Review Score**
Other research-related matters on record may be listed by the faculty for evaluation by the College-Level Faculty Review Committee.		Evaluated by the College-Level Faculty Evaluation Committee.			

Item	Self-Evaluation Score	Review Score
Basic Items Subtotal (Maximum 50 points)	**point**	**point**
Development Items Subtotal (Maximum 50 points)	**point**	**point**
Total Score for Research Evaluation Items	**point**	**point**
Research Evaluation Items Optional Proportion	**%**	**%**
Research Evaluation Items Score (Total Score × Optional Proportion)	**point**	**point**

III. Service (Including Mentoring) Evaluation Items

Basic Items: 50 points; Development Items: 50 points; Total Maximum Score: 100 points

(A) If the teacher has met any of the following critera within the past three years, they will receive the basic score of 50 points:					
Item	**Attachment Number**	**Compliant (Check)**	**Self-Evaluation Score**	**Data Review**	**Review Score**
1. Serve as a mentor for more than four semesters and attend at least one mentor meeting each semester (including those who have followed the school's leave procedures). Additionally, the online mentor evaluation completion rate must be at least 40%, and the evaluation scores must rank within the top 80% of the entire school.					
2. Serve as a career mentor for more than two years, and have all career mentor evaluations passed (score of 70 or above).					
3. Provide care and mentoring to students and participate in more than 4 mentoring-related training activities (including mentor meetings and career mentor meetings).					
4. Serve as a coach for sports teams in the Physical Education Department and participate in national-level competitions at least 2 times.					
5. Guide students in research projects and participate in national or international competitions at least 2					

times.					

※ If a teacher fails to participate in important service, mentoring tasks, meetings, and activities organized by the department, faculty, or school, **the Teacher Evaluation Committee** may, based on the actual situation, determine specific items and points for deduction, with a maximum deduction of 30 points from the basic score.

(B) Development items are divided into quantitative items and qualitative items. The total score for quantitative items is 35 points, while the total score for qualitative items is 15 points. The scoring details are as follows:

Quantitative Items	Attachment Number	Scoring Method	Self-Evaluation Score	Data Review	Review Score
1. Selected as an Excellent Mentor		Department Excellent Mentor: Add 5 points per time. If also awarded College Excellent Mentor, add another 5 points. If also awarded University Excellent Mentor, add another 10 points.			
2. Serve as a first-year mentor and implements the "Caring for Freshmen's First Mile Program" by completing the "Freshmen Immediate Survey Record" within the specified deadline.		If the evaluation reaches 100%, add 5 points (excluding international students).			
3. Complete the online mentor-student interaction log, with an online mentoring evaluation completion rate of over 60%, and the evaluation scores ranking within the top 50% of the college.		Add 4 points per semester.			
4.1. Career mentor evaluation score is rated as excellent.		Add 3 points per academic year.			
4.2. Serve as a career mentor, guide students, and complete the online meeting records.		Add 2 points if there are more than 8 submissions per semester.			

Qualitative Items	Attachment Number	Scoring Method	Self-Evaluation Score	Data Review	Review Score
5. Serve as a faculty or staff group mentor, program coordinator or mentor, club advisor, volunteer mentor, or sports team leader.		Add 1 point per item, per semester.			
6. Mentor or lead students in community service activities with specific evidence, or lead the entire class in participating in general education activities, or promote student internships with record of such actions.		Add 1 point per item, per semester. If awarded the **Holistic Care Award**, add an additional 5 points each time.			
7. Serve as the convener, executive secretary, or committee member of various school committees.		Add 1 point per item per academic year.			
8. Plan or organize large-scale events or seminars.		Add 2 points per item for internal school activities; Add 5 points per item for inter-school activities; Add 10 points per item for international activities.			
9. Assist the Admissions Office in organizing various recruitment activities or serve as a member of the department or graduate program entrance examination committee.		Add 1 point per item per academic year.			
10. Guide or participate in various competitions and win awards.		Add 1 points per item for internal school activities; Add 4 points per item for inter-school activities; Add 10 points per item for international activities.			

| Other internal and external service (including mentoring) activities that are on record may be listed by the teacher. For example, serving as a committee member, board member, or supervisor in government agencies, public organizations, or academic organizations. Please provide a brief description:

(1)_____

(2)_____ | | Evaluated by the College Faculty Review Committee. | | | |

Item	Self-Evaluation Score	Review Score
Basic Items Subtotal (Maximum 50 points)	points	points
Development Items Subtotal (Maximum 50 points)	points	points
Total Score for Service (Including Mentoring) Evaluation Items	points	points
Service (Including Mentoring) Evaluation Items Optional Proportion	%	%
Service (Including Mentoring) Evaluation Items Score (Total Score × Optional Proportion)	points	points

III. Teacher Evaluation Score Table

(Total score is 100 points; the teacher's score must reach 70 points to pass the evaluation.)

Item	Self-Evaluation Score	Review Score
Teaching Evaluation Item Score (Total Score × Optional Proportion)	points	points
Research Evaluation Item Score (Total Score × Optional Proportion)	points	points
Service (Including Mentoring) Evaluation Item Score (Total Score × Optional Proportion)	points	points
Total Teacher Evaluation Score	**points**	**points**

The above information is all factual. I take full responsibility for any falsehoods or omissions.

Evaluated Teacher： _____ Year/Month/Day

Supervisor of the Affiliated Unit： _____ Year/Month/Day

Convener of the Department Faculty Evaluation Committee	Convener of the College Faculty Evaluation Committee
Results of the _____th Department Faculty Evaluation Committee Review: ☐ The information is correct. ☐ Partial correction of the data, explanation：_____ **Convener of the Department Faculty Evaluation Committee：** _____ Year/ Month/ Day	Results of the _____th College Faculty Evaluation Committee Review: ☐ Evaluation Passed (above 70 points) ☐ Evaluation Not Passed (below 70 points) **Convener of the College Faculty Evaluation Committee：** _____ Year/ Month/ Day

Note 1: Teacher evaluations at our university re organized by each department (institute, center, or office), which compiles the information and submits it to the Department Faculty Evaluation Committee for verification. The reviewed materials are then forwarded to the College Faculty Evaluation Committee for evaluation. The evaluation results are sent to the University Faculty Evaluation Committee for deliberation.

Note 2: If the Department Faculty Review Committee finds no errors and requires no changes are to be made, please mark:

<div style="display:flex;gap:2em;">

Correct Information

Correct Information

</div>