

Chung Yuan Christian University, College of Humanities and Education, Guidelines for Establishment of Curriculum Committee

Approved on June 24, 2008, at the 96-2-1 College Affairs Meeting

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Article 1

In accordance with Article 6 of the University's Regulations for the Establishment of University-Level Curriculum Committees, the College of Humanities and Education Curriculum Committee, hereafter referred to as "the Committee," is established.

Article 2

The Committee comprises the Dean, the heads of each department (or institute or center), and one faculty representative from each department (or institute or center).

Faculty representatives should preferably be associate professors or senior assistant professors with more than three years of service at the university.

The Dean serves as the chairperson of the Committee.

Article 3

The Committee may invite several scholars, experts from within or outside the university, industry professionals, alumni, and current students to participate in curriculum discussions as needed.

Article 4

Responsibilities of the Committee:

1. Formulating the principles for curriculum design and setting review periods.
2. Reviewing required courses for each department.
3. Reviewing cross-departmental programs and general education courses related to the College.
4. Reviewing the principles for offering courses across the College.
5. Reviewing the curriculum structure across the College.
6. Addressing other curriculum-related matters.

Article 4-1

Each academic unit within the College should conduct an external curriculum structure review at least once every four years to comprehensively evaluate the appropriateness and relevance of departmental (or institute/center) educational goals, core competency indicators for students, and curriculum structure. This review also examines the alignment between faculty expertise and their course offerings.

Article 5

The Committee shall convene at least once per semester. Cases approved by the Committee are submitted to the University Curriculum Committee for further review.

Article 6

Relevant personnel may be invited to attend Committee meetings as required by the agenda.

Article 7

These guidelines shall be implemented following approval by the College Affairs Meeting and submission to the Office of Academic Affairs for record-keeping. Amendments shall follow the same process.